

OUR LADY OF MT CARMEL-02609595 - Corrective Action Report

Section	Form subsection	Site Name	Question #	Due Date	Status
On-Site Assessment Tool	Verification		209	01/20/2019	CAP Accepted
Corrective Action History	CAP Accepted Dianne Kennedy 01/30/2019 01:18 PM	CAP Accepted			
	CAP Submitted KATIE OMEARA 01/29/2019 12:59 PM	CAP - Updated Verification was corrected on December 21, 2018 Verifying Official used Net Income to determine the income which caused the student to be free and no change. Gross income must be used to verify application. Child needs to be changed to reduced. Refer to SFA-2. The SFA must complete the verification process according to guidelines established in The Eligibility Manual for School Meals. It is recommended that staff responsible for the verification process view the recorded Verification webinar available under the Training tab in SNEARS. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Date when implemented			
	CAP Rejected Dianne Kennedy 01/28/2019 12:26 PM	Please indicate the date of the change from free to reduce.			
	CAP Submitted KATIE OMEARA 12/21/2018 02:04 PM	We have adjusted the status of [REDACTED] from free to reduced. We changed [REDACTED] status in Primeroedge and updated our verification report on the SNEARS website. Going forward we will double check that the gross earnings are being calculated instead of the net pay.			
	Flagged Dianne Kennedy 12/20/2018 10:47 AM	Verifying Official used Net Income to determine the income which caused the student to be free and no change. Gross income must be used to verify application. Child needs to be changed to reduced. Refer to SFA-2. The SFA must complete the verification process according to guidelines established in The Eligibility Manual for School Meals. It is recommended that staff responsible for the verification process view the recorded Verification webinar available under the Training tab in SNEARS. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Date when implemented.			
On-Site Assessment Tool - Site	Meal Components and Quantities - Review Period	OUR LADY OF MT CARMEL	409	01/20/2019	CAP Accepted
Corrective Action History	CAP Accepted Dianne Kennedy 01/24/2019 08:47 AM	CAP Accepted			
	CAP Submitted MIA BIRD 01/23/2019 04:34 PM	Please see attached Production Record Procedure for Our Lady of Mt. Carmel The Kitchen Manager has been trained and will continue to be trained that reimbursable meals must include a fruit for breakfast and all claimed reimbursable meals claimed should reflect this. This has been reviewed with the entire kitchen Staff and School Administration associated with the Food Program and Production records have been checked to ensure this is being followed.			
	Flagged Dianne Kennedy 12/20/2018 10:48 AM	11/27/18: Claim 73 meals, however, on production record for that day, only 71 fruit were served. Over claim of 2, 71 meals had all the components including 1/2 fruit. At breakfast, all required meal components must be offered to students daily. When planning menus, the SFA must make sure that all 3 components of the reimbursable breakfast, in minimum daily and weekly requirements, are offered. Daily production			

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		records and supporting documentation (including but not limited to standardized recipes, food labels, CN Labels, manufacturer product formulation statements, USDA Foods Information Sheets, etc.) must be used to make sure menus are in compliance with the meal pattern. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.		
On-Site Assessment Tool	Food Safety, Storage and Buy American	1403	01/20/2019	CAP Accepted
Corrective Action History	CAP Accepted Dianne Kennedy 01/24/2019 08:46 AM	CAP Accepted		
	CAP Submitted MIA BIRD 01/23/2019 04:38 PM	On 12/19/18, the 'Buy American Provision' Letter was uploaded into 'Review Documents' in SOARS under the 'General' section On 12/21/18, the 'REMA Buy American Provision' Letter was uploaded into 'Review Documents' in SOARS under the 'Corrective Action' section.		
	Flagged Dianne Kennedy 12/20/2018 10:47 AM	Bountiful Harvest Mandarin Oranges-China Bountiful Harvest Pineapples-Indonesia Exemption documentation was not available for foods that did not meet the Buy American provision. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Date when implemented.		
Off-Site Assessment Tool	Meal Counting and Claiming	308		CAP Removed
Corrective Action History	CAP Removed Dianne Kennedy 12/17/2018 09:35 AM	CAP Removed		
	Flagged MIA BIRD 10/01/2018 12:33 PM			